

OSCEOLA PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of Regular Meeting: July 21, 2016

Members Present: Stephen Bjork, Marcia Dressel, Julie Galonska, Mike Salewski, Drew Wellumson, Amy Erickson Hagen, and Kelly McBride

Members Absent: Michele Merritt

CALL TO ORDER: Bjork called the meeting to order at 6:03

APPROVE AGENDA: Dressel/Wellumson motion to approve agenda. Motion carried 6-0.

APPROVE MINUTES FOR JUNE: Galonska/Salewski motion to approve June meeting minutes. Motion carried 6-0.

CITIZEN'S COMMENTS: There were no citizen's comments.

DIRECTOR'S REPORT: McBride explained that she has completed employee evaluations and is meeting with members of OPL staff to discuss them. McBride indicated that the Library has had a number of successful programs so far this summer, including morning storytime, Reading with Murphy and Tech Tuesdays. McBride explained the work done on the former Snack Shack by Osceola Auto Body and indicated that a thank you has been sent. Finally, McBride will begin interviewing applicants for the available clerk and assistant positions in the next couple weeks.

MONTHLY FINANCIAL RESULTS: Salewski indicated his desire for the Village to make the appropriate changes to reflect an accurate status of the unemployment line. It should indicate that we have paid the village back ½ the amount in 2015 and will pay the rest in 2016. Salewski inquired as to why the proceeds from the Pancake Breakfast were deposited and withdrawn. McBride explained that the funds were deposited accidentally and should have been given the Friends of the Osceola Public Library. Salewski had another question regarding a "travel and transportation" charge under the Rhubarb Days expenses. McBride said she will check on it and report back to the board. Salewski/Wellumson motion to approve the financials. Motion carried 6-0.

MONTHLY BILLS: Salewski asked about the purchase and credit for the pancake breakfast supplies. McBride explained that an OPL staff member returned unused items. Salewski/Dressel motion to approve bills. Motion carried 6-0.

PARTNER'S GROUP MEETING REPORT: Galonska and Bjork reported on their attendance at a recent meeting of the partners of the Discovery Center. Galonska indicated that this first meeting was to discuss the purpose and mission/vision/goals of the group. The group's primary functions will be to facilitate communication and help with project management. Bjork explained it will not be a decision making body. Galonska indicated one of its first topics of discussion is a grant the cabinet is working on and the need for a feasibility study to help with the application.

SUMMER EVENTS COMMITTEE UPDATE: McBride explained the feedback received at a recent staff meeting, the summer events committee meeting, and from surveys sent out and posted online. The majority of the feedback was terrific with only a few questions surrounding the craft fair and the pancake breakfast. The financials are nearly complete, but the board will look at a final report in August.

POLICY REVIEW: The board reviewed the Emergencies Policy and the Reference Services Policy. Dressel/Salewski motion to approve policies as amended. Carried 6-0.

NEXT MEETING DATE: August 23, 2016

Bjork adjourned meeting at 7:35.

Respectfully submitted,

Kelly McBride
Director, Osceola Public Library